



IndianOil
Indian Oil Corporation Ltd.
(Pipelines Division)
(A Government of India Undertaking)

Advertisement No. : PL/HR/ESTB/APPR-2018(1)
Date of Notification : 19.9.2018
Last date of receipt of applications : 12.10.2018

ENGAGEMENT OF APPRENTICES UNDER THE APPRENTICES ACT, 1961
IN PIPELINES DIVISION OF INDIAN OIL CORPORATION LTD.

Indian Oil Corporation Limited (IOCL), the largest commercial enterprise in India and a Fortune “Global 500” Company, as a measure of Skill Building Initiative for the Nation, proposes to engage Apprentices in Technical and Non-Technical trades at its locations under its 5 Regions viz Western Region Pipelines (WRPL), Northern Region Pipelines (NRPL), Eastern Region Pipelines (ERPL), Southern Region Pipelines (SRPL), South Eastern Region Pipelines (SERPL).

Applications are invited from eligible Indian Nationals meeting the following qualification & other parameters for engagement of around 390 Apprentices under the Apprentices Act, 1961 (as amended from time to time) in the trades as mentioned below:

1.0 LOCATION, TENTATIVE NO. OF NUMBER OF SEATS AND RESERVATION

WESTERN REGION PIPELINES (WRPL)

State	Trade	Trade Code	Tentative No. of seats	Reservation			
				SC	ST	OBC	Unreserved
Gujarat	Mechanical	WRGJ01	27	2	4	7	14
	Electrical	WRGJ02	21	2	4	6	9
	Telecom & Instru.	WRGJ03	18	1	3	5	9
	Human Resource	WRGJ06	5	0	0	1	4
	Accounts/Finance	WRGJ07	5	0	0	1	4
Sub Total			76	5	11	20	40
Rajasthan	Mechanical	WRRJ01	12	2	1	3	6
	Electrical	WRRJ02	15	3	2	3	7
	Telecom & Instru.	WRRJ03	13	2	2	2	7
	Human Resource	WRRJ06	2	0	0	0	2
	Accounts/Finance	WRRJ07	2	0	0	0	2
Sub Total			44	7	5	8	24
WRPL Total			120	12	16	28	64

NORTHERN REGION PIPELINES (NRPL)

State	Trade	Trade Code	Total Seats	Reservation			
				SC	ST	OBC	Unreserved
Haryana	Mechanical	NRHR01	12	3	0	3	6
	Electrical	NRHR02	13	2	0	4	7
	Telecom & Instru	NRHR03	11	2	0	3	6
	Human Resource	NRHR06	1	0	0	0	1

	Accounts/Finance	NRHR07	2	0	0	0	2
Sub Total			39	7	0	10	22
Punjab	Mechanical	NRPB01	6	2	0	1	3
	Electrical	NRPB02	6	2	0	1	3
	Telecom & Instru.	NRPB03	5	1	0	1	3
Sub Total			17	5	0	3	9
Delhi	Mechanical	NRDL01	5	0	1	1	3
	Electrical	NRDL02	6	0	1	2	3
	Telecom & Instru.	NRDL03	6	1	0	1	4
	Human Resource	NRDL06	2	0	0	0	2
	Accounts/Finance	NRDL07	1	0	0	0	1
Sub Total			20	1	2	4	13
UP	Mechanical	NRUP01	6	1	0	2	3
	Electrical	NRUP02	7	2	0	1	4
	Telecom & Instru.	NRUP03	6	1	0	2	3
Sub Total			19	4	0	5	10
Uttarakhand	Mechanical	NRUK01	2	1	0	0	1
	Electrical	NRUK02	2	0	0	1	1
	Telecom & Instru.	NRUK03	1	0	0	0	1
Sub Total			5	1	0	1	3
NRPL Total			100	18	2	23	57

EASTERN REGION PIPELINES (ERPL)

State	Trade	Trade Code	Total Seats	Reservation			
				SC	ST	OBC	Unreserved
West Bengal	Mechanical	ERWB01	12	3	1	3	5
	Electrical	ERWB02	10	2	0	2	6
	Telecom & Instru.	ERWB03	11	2	0	2	7
	Human Resource	ERWB06	2	0	0	1	1
	Accounts/Finance	ERWB07	3	1	0	0	2
Sub Total			38	8	1	8	21
Bihar	Mechanical	ERBH01	7	1	0	2	4
	Electrical	ERBH02	7	1	0	2	4
	Telecom & Instru.	ERBH03	7	1	0	2	4
	Human Resource	ERBH06	1	0	0	0	1
	Accounts/Finance	ERBH07	2	0	0	0	2
Sub Total			24	3	0	6	15
Assam	Mechanical	ERAS01	8	0	1	3	4
	Electrical	ERAS02	8	1	1	2	4
	Telecom & Instru.	ERAS03	8	0	1	2	5
	Human Resource	ERAS06	1	0	0	0	1
	Accounts/Finance	ERAS07	1	0	0	0	1
Sub Total			26	1	3	7	15
UP	Mechanical	ERUP01	4	0	0	1	3
	Electrical	ERUP02	4	1	0	1	2
	Telecom & Instru.	ERUP03	4	1	0	1	2
Sub Total			12	2	0	3	7
ERPL Total			100	14	4	24	58

SOUTH-EASTERN REGION PIPELINES (SERPL)

State	Trade	Trade Code	Total Seats	Reservation			
				SC	ST	OBC	Unreserved
Odisha	Mechanical	SEOD01	10	1	2	1	6
	Electrical	SEOD02	11	2	2	1	6
	Telecom & Instru.	SEOD03	10	2	2	1	5
	Human Resource	SEOD06	3	0	1	0	2
	Accounts/Finance	SEOD07	2	0	0	1	1
Sub Total			36	5	7	4	20
Jharkhand	Mechanical	SEJH01	1	0	0	0	1
	Electrical	SEJH02	1	0	0	0	1
	Telecom & Instru.	SEJH03	1	0	0	0	1
Sub Total			3	0	0	0	3
Chattisgarh	Mechanical	SECH01	2	0	0	0	2
	Electrical	SECH02	2	0	0	0	2
	T&I	SECH03	2	0	1	0	1
Sub Total			6	0	1	0	5
SERPL Total			45	5	8	4	28

SOUTHERN REGION PIPELINES (SRPL)

State	Trade	Trade Code	Total Seats	Reservation			
				SC	ST	OBC	Unreserved
Tamil Nadu	Mechanical	SRTN01	8	2	0	2	4
	Electrical	SRTN02	5	1	0	1	3
	Telecom & Instru.	SRTN03	3	0	0	1	2
	Human Resource	SRTN06	1	0	0	0	1
	Accounts/Finance	SRTN07	1	0	0	0	1
Sub Total			18	3	0	4	11
Karnataka	Mechanical	SRKA01	2	0	0	0	2
	Electrical	SRKA02	1	0	0	0	1
Sub Total			3	0	0	0	3
Andhra Pradesh	Mechanical	SRAP01	1	0	0	0	1
	Electrical	SRAP02	1	0	0	0	1
	Telecom & Instru.	SRAP03	2	0	0	1	1
Sub Total			4	0	0	1	3
SRPL Total			25	3	0	5	17

GRAND TOTAL			390	52	30	84	224
--------------------	--	--	------------	-----------	-----------	-----------	------------

- (a) The indicative list of locations where these apprentices shall be engaged is enclosed at **Annexure –A**.
- (b) The number of seats mentioned above are tentative which may change. The candidates should apply under a Region, for a particular State, for a trade through Online Portal <https://plis.indianoilpipelines.in> which shall open from 20.9.2018 till 12.10.2018 1800 hrs.
- (c) The trades mentioned above are also suitable for Persons with Benchmark disabilities (PwBD) as per the Rights of Persons with Disabilities Act, 2016, with minimum 40% disability as detailed below:

- (i) **For the Technician Apprentice (Mechanical/Electrical & T&I):**
 (a) Leprosy cured, Dwarfism, Acid Attack victims
 (b) Multiple disabilities from amongst above (i) (a)
- (ii) **For the Trade Apprentice (Accountant):**
 (a) Hard of Hearing
 (b) Musculoskeletal (One Leg, Both Legs), Leprosy Cured, Dwarfism, Acid Attack Victims
 (c) Multiple disabilities from amongst (ii) (a) & (b)
- (iii) **For the Trade Apprentice (Assistant-Human Resource):**
 (a) Low Vision
 (b) Hard of Hearing
 (c) Musculoskeletal (One Arm, One Leg, Both Legs, One Arm & One Leg), Leprosy Cured, Dwarfism, Acid Attack Victims
 (d) Multiple disabilities from amongst (iii) (a), (b) & (c).

2.0 QUALIFICATION ELIGIBILITY CRITERIA

Sl	Trade/Discipline	Qualification requirement
1	Technician Apprentice-Mechanical	Three years (or two years through lateral entry after ITI of minimum one year duration/10+2) full time Diploma in in any of the following disciplines of Engineering from a Govt. recognized Institute: i) Mechanical Engineering ii) Automobile Engineering
2	Technician Apprentice-Electrical	Three years (or two years through lateral entry after ITI of minimum one year duration/10+2) full time Diploma in in any of the following disciplines of Engineering from a Govt. recognized Institute: i) Electrical Engineering ii) Electrical & Electronics Engineering
3	Technician Apprentice-Telecommunication & Instrumentation	Three years (or two years through lateral entry after ITI of minimum one year duration/10+2) full time Diploma in any of the following disciplines of Engineering from a Govt. recognized Institute: i) Electronics & Communication Engineering ii) Electronics & Telecommunication Engineering iii) Electronics & Radio Communication Engineering iv) Instrumentation & Control Engineering v) Instrumentation & Process Control Engineering vi) Electronics Engineering
4	Trade Apprentice (Assistant-Human Resource)	Full Time Bachelors degree (Graduation) from a Govt. recognized institute/ University.
5	Trade Apprentice (Accountant)	Full Time Bachelors degree (Graduation) in Commerce from a Govt. recognized institute/University

Note:

- The qualification prescribed shall be from a recognized University/Institute as a full time, regular course in relevant disciplines with minimum 50% marks in aggregate (45% marks in aggregate in case of SC/ST candidates for the trades reserved for them).
- Candidates having professional/higher qualification such as Degree in Engineering/MBA & its equivalent/PGDM/MCA/LLB/CA/ICWA/Masters in Social Work/Degree in Journalism etc. and any other Graduate and above professional qualification, shall not be eligible to apply for the above apprentice seats.

3.0 AGE CRITERIA

Minimum 18 years and maximum 24 years as on 19.9.2018.

4.0 DURATION OF APPRENTICESHIP TRAINING

One year from the date of engagement.

5.0 STIPEND

Apprentice will be paid a monthly consolidated stipend as detailed below -:

- 1) Technician Apprentices – 90 % of the minimum wages of the semi-skilled workers of the respective locations (centre or state whichever is higher).
- 2) Trade Apprentices - 90 % of the minimum wages of the semi-skilled workers of the respective locations (centre or state whichever is higher).

In case the arrived amount as mentioned above exceeds Rs. 7530 per month, an additional amount of Rs.2500/- towards Stationery, Conveyance & Miscellaneous expenses shall be paid. Consolidated stipend is subject to the periodic revision in minimum wages as applicable to a particular location.

6.0 CONCESSIONS & RELAXATIONS

- 1) Upper age is relaxed by 5 years for SC/ST candidates and 3 years for OBC candidates for the trades reserved for them.
- 2) Upper age is relaxed by 10 years to PwBD candidates in the specified disabilities only as mentioned above (up to 15 years for SC/ST and up to 13 years for OBC Non-Creamy Layer PwBD Candidates).
- 3) The percentage of marks required in respective trade is 50% in aggregate which is relaxed by 5% to SC/ST candidates for the trades reserved for them.
- 4) SC/ST/PwBD candidates appearing for written test will be reimbursed single second class railway fare from the nearest railway station of the mailing address to the place of test and back by the shortest route on production of ticket and proof of relevant certificate (caste/disability certificate) provided the distance is not less than 30 KMs. The reimbursement will be made through e-banking mode only and hence the candidate needs to inform the bank account number along with the IFSC code of the concerned branch at the time of filling of online application.
- 5) Minimum qualifying marks in Written Test and Interview is 40% each. The same is relaxed by 5% to SC/ST candidates for the trades reserved for them.

7.0 SELECTION METHODOLOGY

- 1) Selection process would consist of two stages i.e Written Test & Personal Interview.
- 2) Written test shall be of 85 marks and interview shall be of 15 marks.
- 3) Written Test shall be of Objective Type Multiple Choice Questions (MCQ's) consisting of 4 options with one correct option. Candidate has to choose the correct option.
- 4) There shall be 85 questions in the Written Test and Total marks shall be 85. Each correct answer shall carry 1 mark.
- 5) There shall be no negative marking for wrong answers.
- 6) In Technical trade, from the total 85 objective type questions, about 60 questions shall be from the concerned discipline of Diploma level and about 25 questions on General Aptitude and Reasoning, General English, Numerical Aptitude and General Knowledge etc. For the Trade Apprentice (Accountant), out of total 85 objective type questions, about 60 questions shall be from general accounts/commerce/finance and about 25 questions on General Aptitude and Reasoning, General English, Numerical Aptitude and General Knowledge etc. For the Trade Apprentice (Assistant-Human Resource), 85 objective type questions shall be on General Aptitude and Reasoning, General English, Numerical Aptitude and General Knowledge/awareness etc.
- 7) Duration of Written Test shall be of 120 minutes i.e. two hours.
- 8) Candidates can opt for the Question Paper/Test either in English or Hindi language.
- 9) The candidates will have to qualify each stage of the selection process i.e. Written Test and Personal Interview. Minimum qualifying marks in Written Test and Interview is 40% separately.

- 10) Candidates securing minimum qualifying marks in the Written Test, will be called to attend Personal Interview in the order of merit in the ratio of 1:3 for each seat. In case where number of candidates who qualify in Written Test are less than the required ratio, all the candidates who have scored minimum qualifying marks in Written Test will be shortlisted for Personal Interview. If there is a tie in scores secured by the candidate in the written test, then all candidates with same score shall be invited, even if the short listing ratio exceeds the prescribed limit.
- 11) If all the shortlisted candidates for a particular trade/reserved category from Written Test to interview are found ineligible before the interview on account of not meeting the notified eligibility criteria, then next lot of candidates who have qualified in the Written Exam in the order of merit, shall be called for the interview, as available.
- 12) Obtaining minimum qualifying marks in the written test does not confer any right or claim by the candidate for being shortlisted for Personal Interview or the final selection, as the same is related to number of positions, relative performance in respective categories.
- 13) Final selection for engagement of apprentices will be based on aggregate of Written Test and Personal Interview marks. Trade-wise & State-wise merit list for each Region shall be prepared based on aggregate marks scored by the candidates in Written Test and Personal Interview, which shall be arranged in descending order. Candidates, in the order of merit will be offered the apprenticeship.
- 14) In case of tie for final shortlisting for engagement, the candidate older in age will be given preference in the merit list. In case the age is also identical, then the candidate with the higher percentage of marks in the required qualification shall be preferred.
- 15) (a) In case of non-availability of sufficient number of candidates to fill the unfilled seats in a notified trade in a State, the vacant seats shall be offered in the following manner from the same State:-
- (A) To fill the reserved unfilled seats:-**
- (a) To the candidates of other reserved categories in that trade in that State in order of OBC ->SC ->ST. For example, OBC unfilled seat shall be offered first to SC of the same trade and in the event of non-availability of SC candidate, it shall be offered to ST. In case of 2 OBC unfilled seats, one shall be offered first to SC and then next to ST in the same trade.
- (b) In case reserved category candidates are not available in that trade in that State by exchange as above, then the seats shall be filled by reserved category candidates of other trades in Alphabetic order of trade ie Electrical, Mechanical, T&I in that State.
- (c) In case reserved category candidates are not available in other trades also in that State, then the seats lying unfilled shall be filled by persons of unreserved category in that trade in that State.
- (d) In case unreserved candidates of the same trade are also not available in the State, then the seats shall be filled by unreserved category candidates of other trades in Alphabetic order of trades ie Electrical, Mechanical, T&I in that State.
- (B) To fill the Un-reserved unfilled seats:-**
- (a) In case of non-availability of sufficient number of candidates to fill the Un-reserved unfilled seats of a particular trade in the State, the vacant seats shall be offered to reserved category candidate of the same trade in the same State from their merit list in order of OBC ->SC->ST i.e in case two UR seats of a trade are to be offered, one shall be offered first to OBC and then next to SC in the same trade.
- 15(b) Even if the seats still remained unfilled by adopting the above methodology mentioned at 15 (B)
- (a) above in the Region, the vacant seats shall be offered in the following manner:-
- (a) A common merit list at Regional level (separate for Technical and Non-Technical trades) i.e one common merit list for Electrical, Mechanical and T&I trades and one common merit list each for Accountant and Assistant(HR) across the States within the Region, shall be prepared of those candidates who are below in the merit list and who have not been issued offer letter and unfilled seats of Region shall be offered as per the position of the candidate in the common merit list irrespective of trade/reservation.
- 15(c) Even in case the seats still remained unfilled by adopting the above methodology mentioned at 15(b)(a) above in the Region, the vacant seats shall be offered in the following manner:-

(a) A common merit list at Divisional level (separate for Technical and Non-Technical trades) i.e one common merit list of Electrical, Mechanical and T&I trades and one common merit list each for Accountant and Assistant(HR) across the Regions, shall be prepared of those candidates who are below in the merit list and who have not been issued offer letter and unfilled seats of across Regions shall be offered as per the position of the candidate in the common merit list irrespective of trade/reservation.

16) Candidates are advised to ensure that they are medically fit as per IndianOil's pre-employment medical standard. Candidates are advised to go through the "Guidelines and Criteria for Physical Fitness for Pre-engagement medical Examination" before they commence the application process. The guidelines are available in the following link: <https://www.iocl.com/PeopleCareers/Careers.aspx> . The persons with benchmark disabilities, except for the identified disability, must be within the normal range of all other physical standards.

8.0 DISABILITY CERTIFICATE & PROVISION OF SCRIBE

- 1) Persons with benchmark Disabilities having only those disabilities as mentioned at point 1.0 (c) above on persons with disabilities section of this notification with minimum 40% disability, shall be considered as a PwBD candidate for this engagement process as per the Rights of Persons with Disabilities Act 2016, for the seats notified above, and the applicable relaxations/concessions shall be available to them.
- 2) The certificate of disability should be in terms of Rule 18(1) & 20 of the Rights of Persons with Disabilities Rules, 2017 in the prescribed format (Form V/Form VI/Form VII). Disability certificate format is available at portal <https://plis.indianoilpipelines.in> under Downloads section.
- 3) Disability certificate of only those candidate who are short-listed for Personal Interview from Written Test, shall be checked at the time of document verification and only those candidate whose disability certificate is found in order, along with other documents, shall be considered for appearing in Interview.
- 4) The visually handicapped candidates and candidates whose writing speed is adversely affected permanently for any reason where dominant (writing) extremity is affected to the extent of slowing the performance of function (minimum of 40% impairment), can avail the assistance of SCRIBE for writing answer on their behalf. The scribe will be allowed to be used as per Government guidelines. In all such cases where a scribe is used, the following rules will apply:
 - a. The candidate will have to arrange his/her own scribe at his/her own cost.
 - b. The scribe arranged by the candidate should not be candidate for examination.
 - c. If violation of the above is detected at any stage of the process, candidature of both the candidate and the scribe will be cancelled.
 - d. A person acting as a scribe for one candidate cannot be a scribe for another candidate.
 - e. Both the candidates as well as scribe will have to give a suitable undertaking confirming that the scribe fulfils all the stipulated eligibility criteria for a scribe mentioned above. A Format of the Undertaking to be given by the candidate and the Scribe can be downloaded from the portal <https://plis.indianoilpipelines.in> under Downloads section and the same shall have to be submitted on the day of the Written Exam.
 - f. Further, in case it transpires that the candidate or Scribe did not fulfil any laid down eligibility criteria or suppressed material facts the candidature of the applicant will stand cancelled, irrespective of the result of the examination.

9.0 GENERAL CONDITIONS

- 1) Candidates are advised to carefully read the full advertisement for details of eligibility criteria and selection modalities before submission of application.
- 2) The cut-off date for age, qualification etc. shall be **19.9.2018** (the date of notification of apprentice requirement in IOCL website).

- 3) The candidates shall be shortlisted for the Written Test purely based on the information furnished by them in online portal. Candidates are, therefore, advised to furnish the correct information in the online application portal. At any stage of selection process, if it is found that the information furnished by the candidate in online portal is not true or incorrect, the candidature of the candidate shall be summarily rejected.
- 4) Candidates who are short-listed for Written Test, shall have to download their Admit Cards for appearing in the Written Test through online portal only on the notified date. Admit Cards shall not be sent by post.
- 5) The candidates should **NOT** have undergone Apprenticeship earlier or pursuing Apprenticeship Training as per the Apprentices Act, 1961, as amended from time to time.
- 6) Candidates, who had training or job experience for a period of one year or more after the attainment of these qualifications, shall **NOT** be eligible for being engaged as Technician Apprentice.
- 7) The applicant for the position should **NOT** have completed three years after passing of the qualifying examination as on the cut-off date of eligibility i.e. **19.9.2018**. In case the date of Declaration of result is not mentioned in the Mark Sheet, the candidate must submit a certificate mentioning the date of publication of result from the Principal of the Polytechnic / College / Institute from where the candidate pursued his Diploma course at the time of Interview.
- 8) **The Corporation shall have no obligation to offer regular employment to Apprentices during and/or after the completion of the apprenticeship period. After successful completion of Apprenticeship period, candidates shall be relieved from Indian Oil Corporation, Pipelines Division.**
- 9) Any corrigendum/addendum etc. or updates with regard to this advertisement shall be made available on our website www.iocl.com and <https://plis.indianoilpipelines.in> **only**. Candidates are thus advised to periodically visit our above websites as all future correspondence and latest information with regard to written test/interview shall be available only on our website and/ or the email provided by the candidate during application process.
- 10) All the candidates are advised to keep the printout of the online application form for reference for downloading Admit Card from IOCL website <https://plis.indianoilpipelines.in> .
- 11) Candidates are required to bring one ID proof in ORIGINAL – anyone from among Aadhar Card/PAN Card/Voter ID Card/Driving License/Passport – along with Admit Card at the time of Written Test.
- 12) **Candidates without Admit Card and proof of ID as stated herewith will not be allowed to take the Written Test.**
- 13) The candidate has to bring all original certificates/testimonials/ mark sheets along with a passport size photograph and self-attested copies of certificates/mark sheets for checking before the Personal Interview. In case it is detected before the Personal Interview that a candidate does not fulfil the eligibility norms and/or that he/she has furnished any incorrect/doctored/false information/certificate/documents or has suppressed any material fact(s), his/her candidature will stand cancelled.
- 14) SC/ST/OBC (NCL-non-creamy layer) candidates applying for Unreserved (UR) seat shall be considered subject to their fulfilling the standards, qualification criteria as applicable to candidates belonging to General category.
- 15) Candidates registered with Local/ State/Special Employment Exchange (s) or with Apprentice Boards/agencies such as BOAT, RDAT, NSDC offline or online, and meeting the prescribed eligibility criteria, are required to apply online at <https://plis.indianoilpipelines.in>, failing which their candidature will not be considered.
- 16) Caste/Tribe/Disability certificate is to be produced by reserved category candidates in the format prescribed by the Govt. and issued by Competent Authority only before the Personal Interview, if they get shortlisted for it.
- 17) For claiming the benefit of OBC category, the candidate should submit a latest OBC certificate in the proforma prescribed by Govt. of India, which would, among others, specifically mention that the candidate does not belong to the persons/sections (creamy layer) as mentioned in column 3 of the schedule to the Department of Personnel & Training, Government of India OM No. 36012/22/93-Estt.(SCT) dated 08.09.1993. Candidates belonging to OBC category but falling in creamy layer are not entitled to OBC reservation benefits. Further, name of OBC caste mentioned in the certificate should fall in the central list of OBCs of the respective State and non-creamy layer status should be valid as on 19.9.2018.
- 18) Candidates can apply for **one Trade Code ONLY**. Candidates applying for more than one Trade Code will not be considered for any post and their applications will be summarily rejected. Further,

only one mobile number and one email ID can be used for applying for the post. The same mobile number and email ID cannot be used by any other candidate for filling online application for this notification.

- 19) Wherever CGPA/OGPA or Letter Grade is awarded in the Diploma/ Degree examination, its equivalent aggregate percentage of marks must be indicated in the Online Application Form as per the norms adopted by University/ Institute. The supporting document should also be produced before the Personal interview in case the candidate gets shortlisted for Interview.
- 20) Candidates with qualification acquired through Distance Learning Mode or Part Time Mode or Correspondence Mode shall not be considered.
- 21) Candidates having higher/professional qualification of Graduate and above Degree in Engineering, Degrees of MCA, MBA or its equivalent 2-year Post-Graduate Diploma in Marketing/Finance/Human Resource/MSW/Personnel Management & Industrial Relations, CA/ICWA, Master's Degree in Journalism/Public Relations & Mass Communication, PhD, LL.B. and any other Graduate and above professional qualification, need not apply as they have higher qualifications than the prescribed induction level qualifications for the advertised seats. However, the aforesaid list of higher qualifications mentioned above is not exhaustive. Management may determine any other qualification as a higher qualification which is/ are not listed above. The decision of the management in this regard shall be final and no further enquiry shall be entertained in this respect.
- 22) Candidates, who are pursuing higher qualification on the date of final submission of online application but have acquired/completed the same subsequently at the time of Personal interview, shall also not be eligible for engagement and shall not be allowed to appear for Personal Interview.
- 23) Suppression of information regarding possession or pursuing higher qualification shall render a candidate ineligible for consideration at any stage of selection & termination any time during engagement, if engaged.
- 24) The candidature of the applicant would be provisional and subject to subsequent verification of certificates/testimonials. In case it is detected at any stage of engagement or thereafter, that a candidate does not fulfil the eligibility norms and/or that he/she has furnished any incorrect/doctored/false information/certificate/documents or has suppressed any material fact(s), his/her candidature will stand cancelled. If any of these shortcomings is/are detected even after engagement, his/her engagement is liable to be terminated.
- 25) Engagement of selected candidates is subject to his/her being declared medically fit as per the requirement of the Corporation. All such engagement will also be subject to all relevant Rules/policies/guidelines of the Corporation.
- 26) The decision of Management will be final and binding on all candidates on all matters relating to eligibility, acceptance or rejection of the applications, mode of selection, cancellation of the selection process either in part or full, higher qualification etc. No correspondence will be entertained in this regard. Filling up of the seats is solely at the discretion of the management based on suitability of candidates and no claim will arise for engagement, if some of these seats are not filled due to unsuitability / insufficient number of candidates.
- 27) Applications/Registration which are incomplete or not fulfilling the eligibility criteria shall not be considered "Eligible" and treated as "Rejected".
- 28) Canvassing of any kind shall disqualify the candidate.
- 29) During the period of Apprenticeship, apart from monthly stipend as prescribed above, no other monetary or non-monetary benefit/facility such as accommodation, HRA, conveyance, medical facility etc. shall be admissible to apprentices. Candidates have to make their own arrangement for accommodation, conveyance, medical etc.
- 30) Mere selection in written examination or interview or empanelment after the selection process shall not confer any right of engagement to the applicants.
- 31) The service terms and conditions of the apprentices shall be governed by The Apprentices Act, 1961 and Rules 1992 as amended from time to time.
- 32) Any resultant dispute arising out of this advertisement for engagement of Apprentices across various Regions shall be subject to the sole jurisdiction of the following Courts -:
 - a. For Northern Region Pipelines – Chandigarh
 - b. For Eastern Region Pipelines - Kolkata
 - c. For Western Region Pipelines - Ahmedabad
 - d. For Southern Region Pipelines - Chennai
 - e. For South Eastern Region Pipelines - Cuttack

10.0 REQUIREMENT BEFORE FILLING ON-LINE APPLICATION FORM

1. Before applying for above apprentices positions, candidates have to first register themselves in online portals of the following agencies of Govt. of India:
 - (a) **For Technician Apprentices:** With the concerned Regional Board of Apprenticeship Training (BOAT) in their portal National Apprenticeship Training Scheme (NATS) under Ministry of Human Resource Development. The link <https://portal.mhrdnats.gov.in/boat/commonRedirect/registermenunew!registermenunew.action>
 - (b) **For Trade Apprentices (Optional Trades):** With National Skill Development Council (NSDC) at <https://apprenticeshipindia.org/>

After successful registration with the above agencies, a registration number will be generated and the candidate has to mention this registration number while applying for apprentices positions in Indian Oil Pipelines portal at <https://plis.indianoilpipelines.in>.

2. It may be noted that in case candidate does not pre-register themselves online with concerned BOAT/ NSDC and subsequently after selection as apprentice in Indian Oil Corporation, their registration of contract as apprentice does not happen with BOAT/ NSDC/RDAT due to any reason, the candidate himself shall be responsible for the same and shall not be considered for engaging as apprentice. In such case, candidature of the applicant will stand cancelled and offer shall be issued to next candidate from the panel.
3. The candidate must have an active email ID and Mobile Number which must be valid for at least next one year. All future communication including Corrigendum/Addendum with regard to this advertisement with candidate will take place only through www.iocl.com / e-mail / SMS Alerts.
4. The candidate should have scanned copy of colour photograph (**Size: between 20-50 KB in JPG Format**) and signature in **black ink (Size: between 10-30 KB in JPG Format)** etc. ready before applying on-line.
5. The candidate must ascertain the correctness of all information before filling in the Online Application Form and its final submission.
6. The candidate shall be wholly/exclusively responsible for the information provided in his/her online application form.
7. After successfully applying/registration of Online Application, the candidate must take a print out of the filled-in online application for future reference.

11.0 HOW TO APPLY

- 1) Candidates meeting the above prescribed eligibility criteria should visit our IOCL website <https://plis.indianoilpipelines.in> and apply Online from 20.9.2018 till 12.10.2018 by 18:00 hours.
- 2) Paper based applications will NOT be accepted.
- 3) There are two steps for Registration process. Part-I & Part-II. In Part-I registration, candidate has to fill his/her basic details like name, category etc. and has to create his own password. After successful Part-I registration, system generated registration number is sent in his registered email id/SMS. With this registration number, candidate has again to login into the system with the password generated by him. Candidates are advised to remember registration number and password for future reference/use.
- 4) In Part-II registration, candidate has to upload his scanned photograph and signature and furnish educational qualification, experience details etc. and submit the same. This is the final submission process and after that candidate cannot change the details furnished. Candidates are therefore advised to furnish the details in the portal carefully and check the same before final submission.
- 5) Candidates are advised to follow the procedure mentioned in above apprentice engagement portal. In case of any difficulty with respect to filling online application or making online payment, please refer to FAQ/How to apply options available in the portal.
- 6) Queries, if any, may be addressed to the following e-mail ids based on Trade Codes under which applied:
 - a. For Northern Region Pipelines: **nrplapprentice@indianoil.in**
 - b. For Eastern Region Pipelines: **erplapprentice@indianoil.in**

- c. For Western Region Pipelines: **wrplapprentice@indianoil.in**
- d. For Southern Region Pipelines: **srplapprentice@indianoil.in**
- e. For South Eastern Region Pipelines: **serplapprentice@indianoil.in**

Applicants may kindly note that only such queries which are relevant to this advertisement and have not been addressed in the above advertisement shall only be replied to.

12.0 VERIFICATION OF DOCUMENTS

The verification of the original documents shall be done at the time of conduct of Personal Interview. The following original documents along with a self attested copy should be furnished at the time of Personal Interview:

- 1) 10th pass/Matriculation certificate issued by the concerned education board as proof of date of birth. No other document will be accepted for verification of date of birth.
- 2) SC/ST/OBC/Disability certificates by reserved category candidates in the prescribed format issued by the Competent Authority. OBC non-creamy layer status should be valid and OBC certificate issued by the Competent Authority should be latest one. Formats of Certificate are available in the Detailed Notification as well as in <https://plis.indianoilpipelines.in> under downloads section.
- 3) Semester-wise / year-wise mark sheets and Certificate of full-time Diploma in Engineering/Graduation Degree in respective Discipline.
- 4) Any other certificate , if applicable

13.0 IMPORTANT DATES

Date of opening of online application portal at https://plis.indianoilpipelines.in	20.9.2018
Last date of submission of online application	12.10.2018 by 18:00 hours
Written Test and Interview	Tentatively in the Month of November/ December 2018.

Candidates are advised to periodically visit our above website as all future correspondence and latest information with regards to written test/interview dates etc., shall be published only on our website ioc.com under Indian Oil For You→Indian Oil For Careers→Apprenticeship and at <https://plis.indianoilpipelines.in> and/or sent by email/sms-alerts and not on any other website/medium.

-----XXXXXX-----

ANNEXURE-A

List of tentative locations in IOCL (Pipelines) where apprentices shall be engaged 2018-19

SI No.	Region	Location	State	Trade
1	Western Region Pipelines	Gauridad	Gujarat	Technician & Trade Apprentice
2	Western Region Pipelines	Hazira	Gujarat	Technician Apprentice
3	Western Region Pipelines	Jamnagar	Gujarat	Technician Apprentice
4	Western Region Pipelines	Koyali	Gujarat	Technician & Trade Apprentice
5	Western Region Pipelines	Mundra	Gujarat	Technician & Trade Apprentice
6	Western Region Pipelines	Navagam	Gujarat	Technician Apprentice
7	Western Region Pipelines	Radhanpur	Gujarat	Technician Apprentice
8	Western Region Pipelines	Sidhpur	Gujarat	Technician Apprentice
9	Western Region Pipelines	Surendranagar	Gujarat	Technician Apprentice
10	Western Region Pipelines	Vadinar	Gujarat	Technician & Trade Apprentice
11	Western Region Pipelines	Viramgam	Gujarat	Technician & Trade Apprentice
12	Western Region Pipelines	Kandla	Gujarat	Technician Apprentice
13	Western Region Pipelines	Abu Road	Rajasthan	Technician Apprentice
14	Western Region Pipelines	Beawar	Rajasthan	Technician Apprentice
15	Western Region Pipelines	Chaksu	Rajasthan	Technician & Trade Apprentice
16	Western Region Pipelines	Kot	Rajasthan	Technician Apprentice
17	Western Region Pipelines	Sanganer	Rajasthan	Technician Apprentice
18	Western Region Pipelines	Sendra	Rajasthan	Technician & Trade Apprentice
19	Western Region Pipelines	Salawas	Rajasthan	Technician Apprentice
20	Western Region Pipelines	Chittod	Rajasthan	Technician Apprentice
21	Western Region Pipelines	Rajola	Rajasthan	Technician Apprentice
22	Western Region Pipelines	Mohanpura	Rajasthan	Technician Apprentice
24	Northern Region Pipelines	Ambala	Haryana	Technician Apprentice
25	Northern Region Pipelines	Kohand	Haryana	Technician Apprentice
26	Northern Region Pipelines	Panipat	Haryana	Technician & Trade Apprentice
27	Northern Region Pipelines	Rewari	Haryana	Technician Apprentice
28	Northern Region Pipelines	Bhatinda	Punjab	Technician Apprentice
29	Northern Region Pipelines	Jalandhar	Punjab	Technician Apprentice
30	Northern Region Pipelines	Nabha	Punjab	Technician Apprentice
31	Northern Region Pipelines	Sangrur	Punjab	Technician Apprentice
32	Northern Region Pipelines	Bijwasan	Delhi	Technician & Trade Apprentice
33	Northern Region Pipelines	Tikrikalan	Delhi	Technician Apprentice
34	Northern Region Pipelines	Mathura	Uttar Pradesh	Technician Apprentice
35	Northern Region Pipelines	Meerut	Uttar Pradesh	Technician Apprentice
36	Northern Region Pipelines	Najibabad	Uttar Pradesh	Technician Apprentice

37	Northern Region Pipelines	Roorkee	Uttrakhand	Technician Apprentice
38	Eastern Region Pipelines	Asansol	West Bengal	Technician Apprentice
39	Eastern Region Pipelines	Bolpur	West Bengal	Technician Apprentice
40	Eastern Region Pipelines	Haldia	West Bengal	Technician & Trade Apprentice
41	Eastern Region Pipelines	Mourigram	West Bengal	Technician & Trade Apprentice
42	Eastern Region Pipelines	Const. Kolkata	West Bengal	Technician & Trade Apprentice
43	Eastern Region Pipelines	Patna	Bihar	Technician Apprentice
44	Eastern Region Pipelines	Const. Patna	Bihar	Technician & Trade Apprentice
45	Eastern Region Pipelines	Barauni	Bihar	Technician & Trade Apprentice
46	Eastern Region Pipelines	Bongaigaon	Assam	Technician Apprentice
47	Eastern Region Pipelines	Guwahati	Assam	Technician & Trade Apprentice
48	Eastern Region Pipelines	Allahabad	Uttar Pradesh	Technician Apprentice
49	Eastern Region Pipelines	Mughal Sarai	Uttar Pradesh	Technician Apprentice
50	South Eastern Region Pipelines	Balasore	Odisha	Technician Apprentice
51	South Eastern Region Pipelines	Jatni	Odisha	Technician Apprentice
52	South Eastern Region Pipelines	Jharsuguda	Odisha	Technician Apprentice
53	South Eastern Region Pipelines	Paradip	Odisha	Technician & Trade Apprentice
54	South Eastern Region Pipelines	Sambalpur	Odisha	Technician & Trade Apprentice
55	South Eastern Region Pipelines	Bhubneshwar	Odisha	Technician & Trade Apprentice
56	South Eastern Region Pipelines	Khunti	Jharkhand	Technician Apprentice
57	South Eastern Region Pipelines	Korba	Chhattisgarh	Technician Apprentice
58	South Eastern Region Pipelines	Raipur	Chhattisgarh	Technician Apprentice
59	Southern Region Pipelines	Chennai	Tamil Nadu	Technician & Trade Apprentice
60	Southern Region Pipelines	Manali	Tamil Nadu	Technician Apprentice
61	Southern Region Pipelines	Asanur	Tamil Nadu	Technician Apprentice
62	Southern Region Pipelines	Trichy	Tamil Nadu	Technician Apprentice
63	Southern Region Pipelines	Madurai	Tamil Nadu	Technician Apprentice
64	Southern Region Pipelines	Sankari	Tamil Nadu	Technician Apprentice
65	Southern Region Pipelines	Chittoor	Andhra Pradesh	Technician Apprentice
66	Southern Region Pipelines	Devangonti	Karnatka	Technician Apprentice

- Technician Apprentice would be in either or all the Trades of Elec/Mech/T&I
- Trade Apprentice refers to either or both Trade Apprentice (Assistant HR) or Trade Apprentice (Accountant)